

PROFESSIONAL PROFILE

- Agricultural Intern experience; farms, running CSA and food packaging facilities.
- Nursery management experience.
- Computer/software skills; Microsoft Office (Word, Excel, PowerPoint, Outlook), industry-specific database and statistical software, GIS and R software skills, social networking.
- Excellent organization skills as evidenced by extracurricular involvement.
- Excellent communication skills; comfortable communicating through a variety of media (in-person, email, reports, correspondence, presentations, proposals, etc.)
- Ability to manage and prioritize multiple tasks.
- Top-notch client-service skills; able to provide fluent service in English, Punjabi and Hindi with the same level of tact, diplomacy, courtesy, respect and confidentiality.
- Outstanding research and analytical skills; able to synthesize large volumes of information into concise and condensed reports.
- Exceptional time management, organizational and problem-solving skills; can easily prioritize multiple projects, recognizing and resolving issues as they arise.
- Effective team collaborator; equally effective working independently to achieve results.

Skills

- Multilingual.
- Oral, verbal and written communication skills.
- Superior customer service.

Education

Masters of Science	January, 2017 – May, 2018
Lakehead University, Thunder Bay, Ontario	(Forestry)
Bachelors of Science	July, 2012 – May, 2016
Guru Nanak Dev University, Amritsar, India	(Agriculture)

Work History

Processing Operator

Greenhouse Juice Company

August 2018 – Present

- Completing assigned production tasks such as moving materials, prepping materials and operating various pieces of production equipment.
- Using variety of hand tools including knives in preparation of materials for production.

- Working efficiently and safely to meet the daily production targets.
- Operating and well trained on X1, X6 and labelling machines to achieve the daily targets.

Lounge Assistant (Part time)

Plaza Premium Lounge

October 2018 – Present

- Serving food and beverages.
- Assisting cooks with replenishing the food buffet counter.
- Preparing baked items.

Cashier

Lowes Home Improvement store

June 2018 – August 2018

- Responding to customer inquiries and supporting them throughout their shopping experience.
- Processing customer sales and returns by operating a cash register.
- Handling internet and pick-up orders.
- Maintaining a safe and secure work environment by conducting daily safety reviews.

Server (part time)

Sushi Station

Dec 2017 – May 2018

- Opening and closing side works, table service, beverage service.
- Prep and cook food to company standards.

Sales Associate

Sears

Sept. 2017 – Jan. 2018

- Processing all Point of sale (POS) transactions accurately and efficiently.
- Maintaining a professional and productive environment.

Intern

Whole circle Farm

May 2017 – August 2017

- Maintaining the farms equipment and grounds to make sure everyday functions ran smoothly.
- Assisting with field preparation, field maintenance, crop development, crop harvest, and post-harvest handling.
- Working alongside and supervising volunteers.
- Assisting with educational programs, tours and special events.
- Assisting with the transportation and distribution of vegetables.
- Keeping farm and storage areas organized and tidy.
- Assist running a CSA program.

Cashier (Part time)

Mac's convenience store

March 2017 – May 2017

- Operating cash register, processing money, cheques and credit/debit payments.
- Handling heavy loads, suggestive selling.

Nursery Management experience (Part time)

May 2016 – July 2016

- Determining the growth conditions of fruits and vegetables.
- Examine the plants for insects, diseases and weeds to protect the health of the garden.

Certifications

- Smart serve certified.
- Food Handler certified.
- Member of Ontario Professional Foresters Association.

Volunteer Experience

- Volunteer at Festival of colours, Thunder Bay, ON.
- Volunteer at events organised at University in Thunder Bay, ON.
- Volunteer at Toronto Garlic Festival, Toronto, ON.

Accomplishments

- Got best athlete of the year award during school time.
- Participated and performed Bhangra (Indian Dance) with 2187 people together at Woodbine Racetrack, Etobicoke on Canada day and broke Guinness World Record.
- Participated in CIPT (Centers for International Projects Trust), visited farmers under agents of change program to get first-hand information relating the challenges before the agriculture sector.

REFERENCES AVAILABLE UPON REQUEST